



## Head Golf Professional & First Tee Lead Coach

<b>REPORTS TO:</b>	Director of Operations for The First Tee of Massachusetts
<b>STATUS:</b>	Regular/exempt, full-time employee
<b>START DATE:</b>	ASAP based on successful candidate
<b>APP DEADLINE:</b>	Friday, January 31 <sup>st</sup> . 5:00 PM EST
<b>LOCATION:</b>	The Links at Mass Golf, Norton, MA

Mass Golf is seeking to fill the position of Head Golf Professional and First Tee Lead Coach with an energetic and enthusiastic individual. This position will direct and manage all aspects of year-round golf operations at The Links at Mass Golf – a public, 18-hole, Par-3 course owned by the state golf association and flagship location of The First Tee of Massachusetts. This position will lead efforts to strengthen membership, increase public play and drive a robust First Tee program location. The ideal candidate is a PGA or LPGA professional who can creatively capitalize on the potential of our unique and family-friendly facility. Previous First Tee engagement is very desirable but not required. If you are excited about the opportunity to foster a culture of camaraderie, competition, service, and growth of the game – then we want to hear from you.





**General Responsibilities include the following:**

- Proactively develop and implement plans to grow membership and public rounds played, including but not limited to creating new leagues, tournaments, and other special events.
- Oversee golf shop operations and staff consisting of seasonal and year-round employees, including scheduling, training, and performance evaluation.
- Launch the operation of two Golfzon indoor simulator bays on-site; create, develop, and drive initiatives such as leagues, events, and other programs to increase engagement and play at the facility.
- Offer private and group golf lessons to the membership and the general public.
- Operate an appropriately stocked golf shop.
- Maintain excellent communication with the superintendent and grounds crew regarding all things related to the schedule of events, course conditions, timing of treatments, aeration, etc.
- Actively participate in networking and marketing opportunities, promoting the facility, membership, outing opportunities, The First Tee, etc.
- Engage and build strong relationships with local community organizations, schools, athletic teams, etc.
- Always maintain a high standard of professionalism in and around the facility as it relates to dress, conduct, and general interaction with golfers, staff, First Tee participants & parents, etc.
- Schedule and prepare for meetings, private events and other functions held in the facility's meeting room.
- Maintain excellent relationships and engagement with various charitable causes and non-profit organizations who hold events at The Links, including but not limited to the Hockomock Area YMCA, The Perkins School for the Blind, and The Carroll School.

**Responsibilities with The First Tee of Massachusetts:**

The First Tee of Massachusetts is the local chapter of the national First Tee organization and The Links is our flagship location in the state. Our mission is to impact the lives of young people by providing educational programs that build character, instill life-enhancing values and promote healthy choices through the game of golf. The successful candidate in this role will:

- Perform Lead Coach duties for multiple First Tee classes year-round.
- Proactively work to grow the program's attendance, class offerings, coach and volunteer base, etc.
- Work closely with Director of Operations to ensure program fidelity, meeting the highest standards of The First Tee Life Skills Experience Curriculum.
- Actively engage in The First Tee Coach Program. If not already certified to deliver The First Tee curriculum, must become at minimum a Level II-trained coach within 18 months of beginning the position.
- Assist with special events such as annual fundraiser tournament and Youth Golf Day

**Qualifications:**

- PGA Professional, LPGA Professional, or PGA Apprentice
- Previous engagement with The First Tee is very desirable but not required
- Comfortable using a variety of software including, but not limited to, tournament management software such as Golf Genius, POS systems, online tee time management, etc.
- Demonstrate excellent verbal and written communication skills
- Must possess a strong work ethic, good organizational skills, and a positive attitude.
- Personable, dynamic and enthusiastic when working with members, colleagues, volunteers, and direct reports.

- Ability to effectively manage multiple people and projects simultaneously
- Knowledge of the Rules of Golf
- Understanding of, and commitment to, the goals and philosophy of Mass Golf.
- Willing and available to work extended days, nights, weekends, and potentially holidays, as required.
- Required to pass yearly background check in accordance with SafeSport legislation
- Ability to lift to 25 pounds

**Benefits and Compensation:**

- Beginning salary range of \$50,000 - \$55,000 annually plus lesson revenue
- Comprehensive benefits package including Health, Dental, Life and Disability Insurance
- Paid time off and 401(k) plan
- Cell phone reimbursement
- Mass Golf and First Tee staff apparel



**Application Instructions:**

**Application Deadline: 1/31/2020**

**Please submit your cover letter, resume and references in a .pdf format directly to the email or by mail to the address provided on CareerLinks.**

**Total compensation based on experience estimated: \$52,000 to \$60,000.**

**Please acknowledge your choice to apply for this position by clicking “yes I will be sending my resume”. Subject Line please include: Links at Mass Golf Head Professional Search**

**Please reference Job #: JR015811**

**Questions contact: Jim Remy, PGA [jremy@pgahq.com](mailto:jremy@pgahq.com)**

Please send cover letter, resume, references and salary expectations/rationale to:

Kyle Harris  
Director of Operations  
The First Tee of Massachusetts  
[kharris@massgolf.org](mailto:kharris@massgolf.org)