



**Willowbend**  
Cape Cod, Massachusetts

**Contact: Michael Carroll**  
**Head Golf Professional**  
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**JOB TITLE:**

Assistant Golf Professional **FACILITIES DESCRIPTION:**

Willowbend is a full service country club and residential community located on Cape Cod. This 400 member, private club is seeking a seasonal Assistant Golf Professional to assist with daily operations. Amenities include: a 27-Hole Championship golf course; 8 Har-Tru tennis courts, 20,000 sq. ft. Fitness Center, Outdoor Pool Complex and 12 Guest Villas. The 42,000 sq. ft. clubhouse includes a 120 seat a la carte restaurant and 300 seat ballroom. Other food and beverage facilities include a seasonal poolside café, ice cream shop, and on-course snack bar.

A dedicated team of tenured professional managers are in place to support the Assistant Golf Professional through the transition period and beyond.

**CANDIDATE QUALIFICATIONS:**

This position is geared for someone that has an absolute passion for golf and service and thrives in a team that focuses on excellence. Candidates for this position should be energetic, motivated and display a positive attitude. Experience with tournament operations, POS (Jonas), basic knowledge of EventMan/Golf Genius, teaching, merchandising and all around member/guest services are highly valued.

Due to the seasonality of the Club, it is expected that the Assistant Golf Professional be available throughout the summer especially on weekends and have a flexible schedule. Familiarity with member events and golf outings is a plus.

The Assistant Golf Professional will report directly to the Head Golf Professional and the Director of Golf.

**RESPONSIBILITIES:**

Responsibilities and duties of the Assistant Golf Professional are as follows but not limited to:

- Golf Shop Coverage
- POS knowledge
- Lessons
- Junior Clinics
- All aspects of Tournament Operations including EventMan/Golf Genius.
- Assisting in coordinating and running daily/weekly men's and women's games
- Assist in planning, coordinating and running Toptracer weekly games and events
- Merchandising and Sales
- Member/Guest services
- Inventory control

**JOB VALUE/COMPENSATION:**

- \$1,000 per week
- Lesson income
- Junior Camp income
- Potential housing assistance
- All conditions of employment and benefits are outlined in the Southworth Companies Employee Handbook

and ADP Basic Employment Policies manual.

**EMPLOYMENT DATES**

- This is a seasonal position starting Mid-April/Early May through mid to late October.