



Essex County Club

Facility Description

The Essex County Club was founded in 1893 and is situated 24 miles north of Boston. Today, Essex is home to one of the finest Donald Ross golf courses in the country, ten grass and ten clay tennis courts, three paddle tennis courts and a full size swimming pool. Essex was admitted as the sixth member of the USGA and has hosted many prestigious tournaments over the years. Club members, Margaret and Harriot Curtis, together donated the Curtis Cup which fosters international competition between a team of the best female amateurs in the United States and a team from Great Britain and Ireland. The Club was honored to host the 1938 and 2010 Curtis Cup Matches. Other large events hosted at Essex include the 1995 USGA Women's Mid-Amateur Championship, along with several state and regional competitions. Tournament golf returned to Essex with the 2020 Massachusetts Women's Amateur Championship and the upcoming 2023 Massachusetts Amateur Championship. Approximately 18,000 rounds are played annually at Essex County Club.

The golf course is currently ranked #79 in the country by Golf Digest, #64 by Golf Magazine and #39 (Classic) by Golfweek Magazine. Golf Magazine ranks ECC as one of the top 150 golf courses in the world. The golf shop also won 2019 Merchandiser of the Year for the New England PGA Section.

Position Concept: Assistant Golf Professional

An Assistant Golf Professional at Essex County Club will be involved in every aspect of the golf operation. This position reports to the Head Golf Professional and will work closely with the other members of the professional staff. Our team works together to ensure we provide an exceptional member and guest experience through a robust tournament calendar, a variety of instructional programs and recently renovated Golf Shop. In addition to assisting with all daily duties, this position will have extensive responsibilities within tournament operations, golf instruction, junior golf programming, starting daily play, coordinating corporate and charity outings and merchandising.

A successful candidate should have a sincere passion for the game and business of golf. Key characteristics of our new team member should include an outgoing and upbeat attitude, integrity, poise under pressure and the desire to help others. We are also looking for an engaging mentor to our PGA Golf Management interns. A true team player with excellent judgment, interpersonal skills and an approachable manner will have the chance to thrive at Essex County Club.

Essential Duties and Responsibilities

- Provide an exceptional service environment, meeting and exceeding the expectations of our members
- Maintain consistent communication with the Head Golf Professional and applicable Golf Committee members
- Assist with the Men's, Ladies', Mixed and Junior Golf programs
- Coordinate daily play, starting and monitoring pace of play
- Assist in all aspects of the Golf Shop Operation, including opening, closing and merchandising
- Ambassador for Essex County Club, Jack Davis, and professional staff
- Maintain a regular schedule playing with members and their guests
- Compete in NEPGA tournaments when possible
- Continue personal & professional growth during the winter season
- Maintain good standing with the PGA of America, complete necessary MSR requirements

JACK M. DAVIS, PGA - HEAD GOLF PROFESSIONAL

978-526-7691 - jdavis@essexcc.org - 153 School Street - P.O. Box 112 - Manchester by the Sea, MA 01944



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Schedule, Compensation and Benefits

Position Start Date: April 20th — May 10th

Position End Date: October 25th — November 15th

Dates are negotiable and aimed to allow for a successful winter season

- Salary will be competitive and commensurate with experience level; 100% of lesson, clinic, and junior golf income
- Significant housing stipend provided; Housing will be coordinated prior to arrival
- Health and 401k benefits are available to select candidates and are available after mandatory waiting periods
- Staff clothing provided
- Playing and practicing privileges
- Potential for equipment staff deal or continuance of winter staffing agreement
- PGA Show & Education allowance

Jack Davis, PGA Head Golf Professional

Jack is completing his fifth season as the Head Golf Professional at Essex County Club. Prior to being hired at Essex County, he spent 8 seasons working at Shinnecock Hills Golf Club in Southampton, NY. Jack's time at Shinnecock started as a 3-month intern and progressed to the role of First Assistant Professional. Over the winter Jack spent three seasons working at Jupiter Hills Club and one season working for Bob Ford at Seminole Golf Club. Jack is a graduate of Penn State's PGA Golf Management Program.



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