

## **The Misquamicut Club**

**Job Title:** 2<sup>nd</sup> Assistant Golf Professional  
**Reports To:** Director of Golf Jim Corrigan Head Professional Seamus Keefe  
**Employment status:** Hourly Employee  
**Dates:** May 15 - September 15, 2022  
**Benefits** Housing, playing and practice privileges, meals while on duty.  
**Click on the Link** <https://youtu.be/4khISOvDioM>

### **SUMMARY:**

Under the Direction of the Director of Golf and Head Professional.  
Assist in all areas of the golf operation as directed. This includes but not limited to tournament operations, outside operations, and golf shop.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Create a friendly service focused environment where members and guests feel welcome.
- Work closely with the DOG and Head Pro in all areas of the golf operation.
- Assist with tournament operations.
- Assist with the junior golf program. Including the teen golf and junior play day on Thursdays. In addition, this may include going to another club for junior team match.
- Provide junior private and group lessons as requested.
- Oversee the weekly men's games on Wednesday and Friday.
- Cover the golf pro shop as scheduled.
- Enforce the rules of golf, club rules, dress code and cell phone policy.
- Be available to work up to 6 days a week.
- You will be expected to on property 8:00-6:00 daily more during Heminway Bowl.
- Other duties include the following;
  - Help the starter/ caddie master when needed.
  - Ranger during busy periods and weekends.

### **SUPERVISORY RESPONSIBILITIES**

- None

### **QUALIFICATIONS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **EDUCATION and/or EXPERIENCE, TALENTS AND LICENSE:**

Three years in a PGM program or Level I PGA apprentice program.

Additional desired Traits in priority order include a strong service-oriented attitude, sound interpersonal and communication skills and familiarity with typical business and golf operations computer software applications.

If interested please email resume and cover letter to, [Jimcorrigan1895@gmail.com](mailto:Jimcorrigan1895@gmail.com).