



The Misquamicut Club

Job Title: Assistant Golf Professional
Reports To: Director of Golf Jim Corrigan Jimcorrigan1895@gmail.com
Employment status: Independent contractor
Start & end date Tuesday June 14th – Monday September 18, 2022 (14 weeks)
Compensation package: Salary between \$17,000 - \$20,000.
Potential Lesson income \$25,000 - \$30,000
100% of lessons \$130.00 per hour and \$65.00 per half hour.
Ladies and Junior clinic income.
Housing provided.

SUMMARY:

Under the Direction of the Director of Golf oversee the ladies golf program including: Setting the ladies day event schedule, promote, organize, set up and score all weekly ladies golf events. Schedule and conduct ladies golf clinics. Assist with the junior golf program. In addition, be available to play and teach members. Assist in all areas of the golf operation as directed. This includes but not limited to tournament operations, outside operations, and golf shop.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Assist with the junior golf program including. Teen golf and junior play day if needed.
- Oversee all ladies weekly golf events. (Thursdays) starting June 16 - September 15.
- Assist with tournament operations this includes all member-guest and member events when needed.
- Assist in the pro shop when not engaged with other duties.
- Enforces rules of golf and club policies.
- Attend all Ladies golf committee meetings.
- Teach and play golf with members and guests.
- Create a friendly environment where members and guests feel welcome.
- Work 6 days a week. (Typically, off on Sunday)
- You are expected to be available for more than 40 hours a week, especially during Holiday weeks and during both Men's and Ladies Invitational weeks.

- Other duties:
 - Oversee all Ladies Day events, including member-member event.
 - Oversee Ladies Guest day in June.
 - Oversee Ladies Invitational in July. No lessons on Tuesday to prepare for Wednesday score cards summary etc.
 - Oversee Mixed Invitational July Not available for lessons from 10:00-1:30 to make changes and greet.
 - Oversee Twilight Golf July.
 - Oversee the ladies club championship set up the matches, score board, and referee the final match.
 - Assist with the Heminway Bowl the first week in August.
 - Schedule to assist in the pro shop on Mondays between 11:30 & 1:00.

SUPERVISORY RESPONSIBILITIES

None

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE, TALENTS AND LICENSE:

College graduate preferred. PGA or LPGA member.

Additional desired Traits in priority order include a strong service-oriented attitude, sound interpersonal and communication skills. Proficient in golf genius tournament software.