



**CAPE COD CHAPTER, NEW ENGLAND SECTION, PGA OF AMERICA  
 RULES AND REGULATIONS  
 (Amended: April 2023)**

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## **Article I: Name, Area, Objectives, and Power**

### **Section 1 Name**

By authority of the Board of Directors of the New England Section, PGA of America, hereinafter referred to as the "Section," this Chapter shall be known as "Cape Cod Chapter, New England Section, PGA of America" and shall be referred to hereinafter as "Chapter." The New England Section, PGA of America shall be referred to hereinafter as the "Section" and the Professional Golfers' Association of America shall be referred to hereinafter as the "Association."

### **Section 2 Chapter Boundaries**

The Chapter Territory will be bounded on the West by Route 24, then east on Route 6, then southward on Route 88 to the Atlantic Ocean (not including the city of Fall River, MA). On the North by Route 106, west to its Intersection with Route 24. On the east and south by the Atlantic Ocean. The Cape Cod Chapter shall also include the islands of Martha's Vineyard and Nantucket.

### **Section 3 Objectives**

The objective of the Chapter shall be to promote the enjoyment and involvement in the game of golf within the Chapter, and to contribute to its growth by providing services to golf professionals and the golf industry within the Chapter.

The Chapter will accomplish this purpose by enhancing the skills of its professionals and the opportunities for amateurs, employers, manufacturers, employees, and the general public within the Chapter.

In doing so, the Chapter will elevate the standards of the professional golfers' vocation, enhance the economic well-being of the individual member, stimulate interest in the game of golf, and promote the overall vitality of the game within the Chapter.

### **Section 4 Powers**

The Chapter's powers shall be limited specifically to those powers granted by the Section. The Section's Board of Directors shall review and approve all Chapter actions.

The Section shall have complete authority in their discretion and at any time to withdraw the charters of the Chapter.

### **Section 5 Chapter Membership Eligibility**

PGA members and registered associates employed at facilities within Cape Cod Chapter boundaries are members of the Chapter. Only PGA class "A" members may vote at annual meetings.

## **Article II: Governance**

### **Section 1 Composition**

The Board of Directors shall be composed of one District Director, President, Vice President, Secretary, Tournament Chairman and Past (Honorary) President.

Chapter members in good standing with the PGA of America are eligible to vote and may vote in the election of any Chapter officer or director.

### **Section 2 Authority**

The Board of Directors shall be responsible for the management of the Chapter and shall have full authority in all matters including the power to interpret the By-Laws and to give direction in cases not provided for herein. All policies and regulations made by the Board of Directors shall be binding and are subject to approval of the New England Section Board of Directors. All policies and regulations are not to be altered or amended except by specific recommendations to, and approval of such modifications at any regular or special meetings of the Board of Directors subject to the approval of the New England Section Board of Directors.

### **Section 3 Officer Terms**

The Officers shall be elected for a term of two years and may not be elected to that office for more than one term consecutively. Their term of office will begin immediately following the administering of the oath of office and will end at the conclusion of the same ceremony two years later.

### **Section 4 President**

The President of the Chapter shall serve as the Chairperson of the Board of Directors and shall have the following powers and duties:

1. The President shall preside over all meetings.
2. The President shall serve as chief spokesman for the Chapter.
3. The President shall appoint committees or task forces, standing and otherwise, as shall in his or her judgment be necessary, and designate the Chairman thereof (The President shall instruct the Chairman of all Committees or Task Forces, as to their respective responsibilities and authority. They shall furnish a written report to the Chapter Secretary thirty (30) days prior to the next Annual Meeting).
4. The President shall be authorized to sign contracts which have received the approval of the Section.

In case of absence or temporary disability of the President, the Vice-President shall

perform the duties of the President. If the President resigns, moves to another Chapter, dies, or becomes totally incapacitated, the Vice-President shall succeed him or her.

## **Section 5 Vice President**

The Vice President shall have the following powers and duties:

1. The Vice President shall serve as Parliamentarian at all Chapter meetings and shall preside at such meetings in the absence of the President unless the President designates another elected officer to serve in this capacity. In the absence of the Vice President to so serve, the President shall designate another individual to serve in this capacity.
2. The Vice President shall keep or cause to be kept the accounts of the Chapter and shall collect or direct the collection of all monies belonging to or due the Chapter and shall deal with the same under the direction of the Section Board of Directors.
3. The Vice President shall submit a complete written financial report to the Board of Directors and to the membership annually.
4. The Vice President shall review all financial reports of the Chapter.
5. The Vice President shall submit all financial information to the Section on a basis as determined by the Section.

In case of his or her absence or disability, the Secretary shall perform the duties of the Vice President. If the Vice-President resigns, moves to another Chapter, dies, or becomes totally incapacitated, the President shall fill the un-expired term of the Vice President until the such time as a new Vice President is elected.

## **Section 6 Secretary**

The Secretary shall have the following powers and duties:

1. The Secretary shall keep or cause to be kept the minutes of all Chapter membership meetings. The Secretary shall issue the notice of such meetings, given at least thirty (30) days' notice of any membership meeting.
2. The Secretary shall keep or cause to be kept a roll of all members and Associates, and take care of all correspondence and papers pertaining to the Chapter.
3. The Secretary must record any Amendments to or changes in the Association and Chapter Constitution and Rules and Regulations and report such Amendments or changes to the Chapter membership.

Due to the unique nature of the Chapter Board of Directors, the following shall apply in reference to officer vacancies prior to the normal end of their respective term.

- a) President - If the President resigns, moves to another Chapter, dies, or becomes totally incapacitated, the Vice-President shall fill the un-expired term of the President. In addition, the Secretary shall fill the un-expired term of the Vice-President. The newly appointed President shall appoint a new Secretary to fill out the unexpired term. At the end of the term in question, each of the officers in place shall be eligible to run for a subsequent full term.
- b) Vice-President - If the Vice-President resigns, moves to another Chapter, dies, or becomes totally incapacitated, the President shall appoint a Vice-President to fill the un-expired term of the Vice-President.
- c) Secretary - If the Secretary resigns, moves to another Chapter, dies, or becomes totally incapacitated, the President shall appoint a Secretary to fill the unexpired term.

### **Section 7 Past President (Honorary)**

The most recent Past President (Honorary) will remain on the Executive Committee and be a voting member of such.

### **Section 8 District Director**

The District Director shall be elected to a three-year term to the Board of Directors of the New England Section. The election of the District Director shall take place at the Annual Meeting of the Chapter. In a year where a District Director is to be elected, said meeting must take place prior to the Annual Meeting of the Section. Only those members of said Chapter may vote for a District Director by a majority election of those present.

If the District Director resigns, moves to another Chapter, dies, or becomes totally incapacitated, the Section Board of Directors may appoint a member from the Chapter.

As per 2020 NEPGA Planning Session, District Directors are considered voting members of the Chapter Board (Executive Committee).

### **Section 10 Tournament Chairman**

Shall be responsible for administering the tournament schedule and assist in the direction of the Tournament Director. The Chairman will work closely with the Host Professionals, striving to provide Chapter Professionals and their guests with events of the highest quality.

If the Tournament Chairman resigns, moves to another Chapter, dies, or becomes totally incapacitated, the President shall appoint a Tournament Chairman to fill the unexpired term.

## **Section 11 Voting**

Each Individual voting member will have one (1) vote, regardless of seat (s) held. Such voting members consist of: District Director, President, Vice President, Secretary and Honorary President, and Tournament Chairman. In any circumstance that provides a tie (voting), the President will have the deciding (additional) ballot (vote) to break such a deadlock.

## **Section 12 Chapter Awards Process**

Awards nomination communication will be sent out following the CC Chapter Fall Meeting approximately one month prior to the annual CC Chapter Spring Meeting. Following the deadline of nominations, the results of such will be distributed to the CC Chapter Board of Directors who will then decide the CC Chapter Award winners. Winners will be announced at the CC Chapter Spring meeting and awarded plaques/trophies at the CC Chapter Fall Meeting.

## **Section 13 Amendments Procedure**

The Board of Directors on a two-thirds vote may amend any Chapter policy or procedure contained within these rules and regulations at any time, so long as they are not in direct conflict with the Section By-Laws. Such amendments may be sustained or overturned by a two-thirds vote of the Chapter membership at the next Annual Meeting. Any Amendments to be presented to the Annual Meeting (FALL) by the Chapter Membership must be presented to the Board two weeks in advance of the fall meeting and receive majority approval of the Chapter Board. No amendments may be presented from the floor. All amendments to the policies & procedures shall become effective when adopted or at the time specified in the amendment.

## **Article III: Membership**

### **Section 1 General**

All membership issues and matters shall be governed by the Association Bylaws.

## **Article IV: Meetings of Membership**

### **Section 1 General**

#### **MEETINGS**

Two membership meetings shall be held annually, one in the spring and one in the fall.

#### **Quorum**

At a spring or fall meeting a quorum shall be defined as no less than 25 PGA Class "A" members. Said member must be affiliated with the Cape Cod Chapter and must be in

good standing with the Association.

The attendance at all such meetings shall be limited to Chapter and Section members, affiliated Associates, and, at the Presidents discretion, members of the press and invited guest.

A: Special Meetings - Special meetings of the Chapter membership may be called by the Executive Committee when considered warranted by a situation which may affect the status of the Chapter or the welfare of its members adversely.

## **Article V: Election of Chapter Officers**

### **Section 1 General**

In odd numbered years at the Chapter Fall Meeting, elections will be held for President, Vice-President, Secretary, and Tournament Chairman. Officers will serve two-year terms.

Candidates for the office of President, Vice-President, Secretary, and Tournament Chairman may file a nomination form with the Section Office no later than 30 days prior to the Chapter Annual Meeting. If there are less than two nominees for an office, nominations will be accepted from the floor; otherwise, no floor nominations will be allowed. Prior to the election at the Chapter Fall Meeting, each nominee will be given five minutes to address the meeting. Order of speaking will be drawn at random.

Chapter shall elect Chapter Officers, to comprise the Executive Committee, who shall be Master Professionals, Class "A" Members or Life Members whose duty it shall be to carry out the decisions of the Chapter, Section and Association and to govern and direct the affairs of their respective Chapter in accordance with the Rules and Regulations of the Chapter and the direction of the Section.

The Chapter Officers shall be elected to a term of two years and may not be elected to that office for more than one term consecutively. The Officers shall be elected at the Fall Chapter Meeting by a majority of those voting. The term of office will begin immediately following the administering the oath of office and will end at the conclusion of the same ceremony two years later.

Candidates for the Officers may be proposed by the membership at least 60 days in advance of the Annual Meeting. The Chapter shall forward to the membership the names of all candidates to all members at least 30 days prior to the Annual Meeting. If there are fewer than two nominees for any office at the time of election, oral nominations for such office may be made from the floor of the Annual Meeting.

## **Article VI: Miscellaneous**



## **Section 1 Section Approval**

Any and all policies, rules and regulations are subject to review and approval by the Section Board of Directors.

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## **Article VII: Tournament Regulations**

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(The Chapter's current and approved *Tournament Rules and Regulations* (TR&R) are to be considered a corporate part of the Chapter's Rules and Regulations, and for convenience may be printed separately.)

The Chapter shall conduct all of its tournaments in accordance with the Section Tournament Rules and Regulations with the following modifications:

### **Section 1 Eligibility & Reciprocity**

All classifications (excluding Class F) of PGA members or associates are invited to play in all Chapter events.

All Chapter Pro-Ams are open to non-Chapter entrants with no additional fees, registration for non-Chapter members will open no less than 14 days in advance of the event. The Chapter may choose to open other events to non-Chapter member, and if applicable registration will open no less than 14 days in advance. Class F and/or suspended golf professionals are not eligible. Credit cards for entry fees will be processed 5 days in advance (entries within 5 days will be processed at time of registration)

### **Section 2 Tournament Director**

The Tournament Director is hired and employed by the New England PGA on an annual basis to administer Chapter events. The Tournament Director will report to the Executive Director of the New England PGA, operating under the direction of the Chapter Board. Duties to include but not limited to: entries, registration, scoring and results, communication, handicap verification, eligibility verification, website content, publicity, club relations, scheduling, BlueGolf administration, budgeting and shall work closely with the CCJGA committee.

Communication: Casey Litwack, Tournament Director- [clitwack@pgahq.com](mailto:clitwack@pgahq.com)  
Cell: (609) 947-4725

### **Section 3 BlueGolf Procedures**

Registration for all Chapter events must go through BlueGolf. Members are responsible for updating individual profiles, i.e., credit card info, phone #'s, email addresses, etc.

Partner Information: When registering for Pro-Ams, it is the responsibility of the professional to include the ghin # and club for each amateur partner. Registration for Pro-Pro events requires just *one partner* to register and pay the full amount of the entry fee – who will then get reimbursed by his/her partner.

Handicap Verification: The Tournament Director is responsible for verifying all handicaps for all amateur partners for every Pro-Am. If a partner does not post his/her tournament score for that event in which he/she cashes, the responsibility rests solely with the golf professional. Handicaps for amateur partners will be frozen 3 days in advance of competition. In the case that someone registers within the 3-day window, their handicap from 3 days prior will be used. The Tournament committee reserves the right to adjust handicaps for such occurrences.

Credit Card Rejection Procedure: Credit cards will be charged 5 days prior to each event. If a card is rejected for any reason, it is the responsibility of the rejectee to either log onto BlueGolf and re-register with a new card or contact the Tournament Director for assistance.

Changing/Adding/Deleting Partners: Once inside the 5-day window prior to any event, partner changes must go through the Tournament Director via email or text. Prior to the event going live (i.e. cards charged-5 days prior) you may log onto your profile and change/add/delete partner information.

Deadlines/ Waitlists: Each event listed on BlueGolf has an accompanying TIP (tournament info page) which explains many details including deadlines for entry, maximum field info, waitlist info, etc. Generally, if an event is not full, entries can be accepted after the respective deadline by contacting the Tournament Director.

Sponsor Relations: Most Chapter events will have one or more sponsors. These companies & individuals who support our tournament activities do so with the understanding that their products or services will receive exposure on the Chapter website, at the tournament site, and via email to Chapter members when appropriate. Sponsor agreements will be created and provided by the Section and must be in place 2 weeks prior to the event. The agreement will be signed and returned to the Section Staff prior to the event. All sponsor monies will be administered by the Board and the Tournament Director who will provide contact info after each event so that each contestant may communicate their thanks in a timely fashion.

#### **Section 4    Conditions of Competition**

USGA RULES GOVERN ALL PLAY EXCEPT WHERE LOCAL RULES PREVAIL. The Chapter will adopt rules & regulations from the NEPGA Section hard card.

The responsibility lies with the professional to provide accurate handicaps for his/her amateurs. The Amateur playing partners must be a member of a recognized club employing a NEPGA Professional and on the USGA handicap system. Amateurs must be

able to present proof of current handicap at the registration desk if asked. All handicaps will be reviewed for each event by the Tournament Director. Professionals are asked to use the exact names listed on GHIN when registering their amateur partners to make this review more efficient.

Ten percent (10%) of the tournament entry fees will be deducted by the Section to offset Chapter G & A expenses throughout the year. An additional 3% will be withheld for Chapter G & A.

Amateur partners will be awarded merchandise certificates to be redeemed at the Host Club.

Optional skins pools will be offered at most sites.

THE TOURNAMENT COMMITTEE will be comprised of the Tournament Director and any other Section staff on site.

### **Section 5 Tee-Markers**

Male competitors (pros and amateurs) shall play the same set of tees in all Pro-Ams. With the following exceptions:

The rule of 70 will be in effect for all Chapter Pro-Ams. If age plus index is 70 or higher, players can play from set of Senior Tees (min. age 60, amateurs only).

PGA Professionals aged 70 or over may play from the Rule of 70 tees which will be approximately 92-95% of the men's tees.

Women professionals shall play a set of tees which are approximately 80-85 % of the men's tees. Women amateurs shall play – in some cases – the tees forward of the women professionals. On shorter courses these percentages may be compressed by necessity.

#### **Chapter Event Field Requirements**

Professional only events must have a minimum of 12 players, and Pro-Am events must have a minimum of 8 teams. If these minimums are not met the event will be cancelled.

### **Section 6 Formats**

#### **Pro-3 Amateur Events**

1. Tournament handicaps: 80% of course handicap (exception: Pro-Lady/ 90%)
2. 2 BB of 4 or Team Stableford – no restriction on handicaps for any team member;
3. Maximum handicap allowance is 18 after adjustment.

#### **Pro-Lady Championship**

1. The Professional will play with three (3) female amateurs. 1 BB of 4 – G & N.
2. The amateurs will play at 90% of host course handicap.

#### **Pro-Junior Championship**

1. Professional will play with four (4) junior amateur partners
2. Juniors must be age 17 or under. 15-17 yr olds play back tees with professionals.
3. Juniors play a scramble format. The Professional plays his/her own ball. The

better score of the two per hole will be the team score.

4. Individual pro purse will be contested.

#### Pro-Senior Championship

1. Amateur partners must be 50 yrs of age or older. 1 BB of Four/ Gross & Net.

#### Chapter Championship

1. Format will be 36 holes, stroke play. The tournament committee may reduce this championship to 18 holes if severe weather forces cancellation of either round.
2. All male competitors playing for the overall championship shall play the same set of tee-markers.
3. Players competing in the Senior Division only may play from a forward tee
4. Female competitors will play at 80-85%, or as close as possible.
5. Pairings will be determined by using the updated Wessner POY list.
6. The Chapter Championship is to be completed by the 3<sup>rd</sup> week of September of each year
7. Sudden Death Playoff for first place tie, time permitting.

#### Match Play Championship

This tournament will be a yearlong 32-player bracket. Player seeding will be determined by the previous season's Dutch Wessner Point list.

#### Tie Breaking Formats (Pro-Am)

All ties in all competitions (unless otherwise stipulated) will split prize money except ties for last place money – in instances where team or individual prize money dips below \$50pp - when the USGA tie-breaking method would be used (last 9, last 6, last 3, last hole).

### **Section 7 Host Professional Responsibilities**

In an effort to standardize Cape Cod Chapter tournament operations as well as to conform to Section policies, Host Professionals will be provided with a Host Pro Agreement by the Section are to perform the following tasks:

The Host Professional will communicate with the golf course superintendent in an effort to ensure that the golf course is properly marked and defined, that tee markers and hole positions are fairly placed, and that major course maintenance work is scheduled around the event. Tee placement should take into account the policy whereby all male competitors are playing the same markers.

The Host Professional will communicate with the Club Manager to ensure the course snack bar and clubhouse restaurant will be open at the appropriate hours to serve the competitors – whenever possible. In addition, with many events including a formal food component, the Host Professional is asked to oversee that facet as well.

Professional Ladies' tees will be played at 80-85 % of the distance of the men's tees, or as close as possible. The Host Professional will be asked to furnish golf cart

signage from rosters supplied by the Tournament Director.

The Host Professional will coordinate with the Tournament Director and/or Chairman the proper reservation of tee times needed to run an event. It is the intent of the Chapter to cause as little disruption as possible to normal club activities. Tee times for contestants will be made at the discretion of the Host Professional. The Tournament Director shall be responsible for informing Chapter members of the guidelines for each event as well as including the time frame for which tee times may be reserved. Under no circumstances shall a Chapter member ask the host club for special consideration relative to adding tee times, changing tee times, etc. All requests of this nature must originate with the Tournament Director.

The Host Professional will prepare a suitable area for the Chapter Tournament Director to register contestants and score an event. The Chapter uses a digital scoring system for all events, which the Tournament Director will bring to each site.

If possible, the driving range should be made available to all players. First aid equipment and emergency phone numbers should be readily available.

The Tournament Director reserves the right to make any changes necessary on the day of an event.

All amateur prizes at Chapter events are in the form of credit in the Pro Shop at the Host club. Expiration dates for these certificates vary. It is the responsibility of the professional to encourage his/her partners to redeem certificates in a timely manner.

The Host Professional will be asked to help coordinate with the Tournament Director- displaying sponsor signage which he/she deems appropriate on site.

## **Section 8 Cape Cod Cup**

The Cape Cod Cup is a prestigious match which began in 1986 – and contested annually between The Cape Cod Chapter Professionals and Amateurs residing on Cape Cod or belonging to a golf club within the Cape Cod Chapter. The Professional team is to be comprised of fourteen (14) players: the Host Professional, the previous Wessner Award winner, the previous Chapter Champion, the previous Match Play Champion, the top two seniors off the current Wessner Point standings, two Captains' picks, and the top six current Wessner Points Leaders. If any of the above cannot play or fit into more than one category, the Wessner Points list the event two weeks prior to the Cup matches will serve as the guide for rounding out the field. The Chapter President will serve as or designate the Team Captain.

## **Section 9 Rules of Conduct Policy**

The Section code of conduct shall apply to all Chapter events except where contradicted by Chapter disciplinary action policy. CC NEPGA members and associates should be aware at all times to conduct themselves in a manner befitting professionals

and to influence amateur partners to abide by the same standards. The Chapter member will be held responsible for the action of his or her amateur partners.

## **Section 10 Disciplinary Action**

Any member who willfully or through negligence violates any of the rules set forth by the Officers of the Chapter, shall be subject to disciplinary action by the Officers of the Chapter. Such disciplinary action may include one or more of the following:  
Imposition of fines not to exceed \$500.

- a) Revocation of privileges to participate in any Chapter tournament or activity for a limited period of time.
- b) Suspension from membership to the Chapter.
- c) Such other reasonable action defined appropriate by the Officers of the Chapter.

\*Members and associates accused of tournament violations shall have the right to appear at all hearings, present evidence and have witnesses appear on their behalf.

## **Section 11 Referral to the Ethics Committee**

The Chapter may refer a case to the Section Ethics Committee as deemed appropriate.

## **Section 12 Cancellation Policy**

Prior to 5 days before the event –NO cancellation fee.

Prior to the start of the event, but within 4 days of the event – \$25 cancellation fee per player will be assessed.

Cancellation after the event has started or failure to show for the assigned tee time –team entry is due and professional shall be subject to disciplinary action.

## **Article IX: Awards**

### **Section 1 Award Nomination Committee**

The Award Nomination Committee will be comprised of four CCPGA Professionals. The Award Nomination Committee will nominate professionals for four of the five major awards given by the Chapter (Gary Philbrick Cape Cod PGA Professional of the Year, Cape Cod Youth Player Development Award, Cape Cod PGA Teacher of the Year, Cape Cod Chapter Assistant Professional of the Year.) The Award Nomination Committee will also consider nominations for these awards from the membership at large. Winners of the Awards will be announced at the Spring Meeting and presented with plaques at the Fall Meeting. Award winners will become automatically nominated for Section awards. All Chapter members are encouraged to nominate colleagues for both Chapter and Section awards annually.

### **Section 2 Cape Cod PGA Player of the Year (Herman “Dutch” Wessner Award)**

The Herman Wessner Award is presented annually to an otherwise eligible Chapter professional accumulating the highest point total based on individual performance in

Chapter events. Provided a sponsor has been secured, there will be a cash pool distributed to the leaders of the points list. The number of spots paid will be determined by the Cape Cod Chapter Officers. Points towards the Wessner Award will be received as follows:

Pro-Amateur events that include an individual pro purse. All Pro-Amateur events offer an optional Pro Pool for an additional \$50 entry fee. Wessner Points will only be awarded to those players who have entered the Pro Pool:

<u>Place</u>	<u>Points</u>
1 <sup>st</sup>	15 points
2 <sup>nd</sup>	12
3 <sup>rd</sup>	10
4 <sup>th</sup>	9
5 <sup>th</sup>	8
6 <sup>th</sup>	7
7 <sup>th</sup>	6
8 <sup>th</sup>	5
9 <sup>th</sup>	4
10 <sup>th</sup>	3
11 <sup>th</sup>	2

Any other professional who returns a score receives 1 pt. (all ties split points)

Participation in events which do not offer individual pro pools – all players shall earn 2 pts. (i.e., Pro-Pro, Pro-1Am Championship, etc.). Match Play entrants – 1 point.

Non-Cape Chapter professionals will not earn Wessner points.

The Chapter Championship will be worth double the point value listed above.

Points for the Individual Match Play Championship will be distributed as follows, based upon a match play field of 8 contestants.

Winner...	20 points
Runner – Up...	15 points
Beaten semi-finalist	10 points
Beaten quarter-finalist	5 points
All other entrants...	1 point

Award Plaques: The Chapter Champion, the Match Play Champion & the Wessner Award winner shall receive commemorative plaques for their achievements presented at the following springs' meeting.

### **Section 3 Gary Philbrick Cape Cod PGA Professional of the Year**

This is the highest honor paid to a Class “A” PGA Professional by the Cape Cod Chapter. The Award Nomination Committee and the Chapter membership will use the following guidelines to determine the nominees for this prestigious award:

1. Overall performance as a Golf Professional at his / her facility.
2. Level of service to the Chapter and Section PGA Associations.
3. Leadership Ability

4. The image and ability to inspire fellow professionals.
5. Promotion of the game of golf.

EMPHASIS SHOULD BE PLACED ON HIS OR HER ACHIEVEMENTS OVER THE PAST 5 YEARS.

#### **Section 4 Cape Cod PGA Youth Player Development Award**

This award recognizes a Class “A” PGA Golf Professional who is a leader in Junior Golf, reflects the ideals of those who work with the youth of the community and provides opportunities and experiences for juniors to learn and play golf. The Award Nomination Committee and the Chapter membership will use the following guidelines to determine the nominees for this prestigious award.

1. Contributions to junior programs and events in the Chapter.
2. Involvement in the promotion and development of junior golf at the club and community levels.
3. Support of PGA junior golf programs.
4. Overall image, service, and leadership in the area of Junior Golf.
5. Overall individual integrity and acceptance by junior golfers as a person of outstanding character.

#### **Section 5 Cape Cod PGA Teacher of the Year**

This award bestows special recognition to a Class “A” PGA Professional who has performed outstanding service as a golf instructor. The Award Nomination Committee and the Chapter membership will use the following guidelines to determine the nominees for this prestigious award.

1. Service and participation in the Chapter and Section PGA events.
2. Overall performance as a golf professional at his or her facility.
3. Breadth and knowledge of golf instruction. Quality and reputation of instructional programs. .The professionals image and ability to inspire fellow professionals.
4. Promotion of the game of golf.
5. Use of teaching aids and the ability to illustrate the effectiveness of teaching aids.
6. Involvement in junior activities within the facility and the community.
7. Techniques for teaching small and large groups.

Articles written for publication in golf books and magazines.

#### **Section 6 Cape Cod PGA Assistant Professional of the Year**

This Award is earned by an Assistant Golf Professional employed in the Cape Cod Chapter who has earned at least Level II within the associate program. The Award Nomination Committee and the Chapter membership will use the following guidelines to determine the nominees for this prestigious award.

1. Overall performance as a Golf Professional at his / her facility.
2. Level of service to the Chapter and Section PGA Associations.
3. Leadership Ability
4. The image and ability to inspire fellow professionals.
5. Promotion of the game of golf.
6. Overall influence and importance to his/her club/course/facility.



All Chapter Award Winners Will Be Automatically Nominated By the Chapter in Consideration of Section Awards

## **Article X: Education**

The board is committed to organizing seminars on the Chapter level throughout the year. It is the responsibility of each Chapter member to remain current with MSR pts. Notices will be emailed to each individual well in advance of each seminar, both at the Chapter and Section level within our region.

### **Section 1 Education Mission**

Mission Statement – To provide Chapter members, associates, staff and associates educational opportunities that help develop and maintain high standards for which a golf professional operates his/her business

### **Article VI: Newsletter Submission**

The Chapter President is charged with submitting an article each month during the entire year to be included in each NEPGA monthly newsletter. Any and all interesting items may be sent to the Tournament Director, including photos, for possible submission. Any relevant promotions, public clinics, growing the game stories are encouraged.

### **Article VIII: CCJGA – Cape Cod Junior Golf Association**

The Cape Chapter is entering its 31st year of overseeing the CCJGA, an organization which attracts upwards of 400 local youth per year. For more information regarding all details of this association, please log onto the Cape website. The Chapter will continue to manage all financial matters as well as hire management for the CCJGA as of 2023.

*Note:*

*Amended By-Laws presented to Chapter during 2023 season – to be voted upon at Annual Meeting (Spring of '23). Any amendments to be considered by the Board must be received in writing to the Board within two weeks prior to this meeting.*